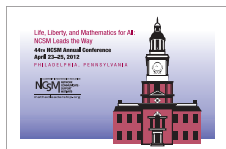
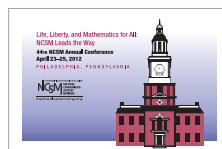


# ATTENDEE HOUSING FORM



**44<sup>th</sup> NCSM Annual Conference**  
**Philadelphia, Pennsylvania**  
**April 23–25, 2012**  
**DEADLINE IS FEBRUARY 28, 2012**



*Please submit a separate form for each room requested.*

**Contact the NCSM/NCTM Housing Reservation Center:**

**Mail:** NCSM/NCTM Housing 2012  
 International Parkway, Suite 2500, Plano, TX 75039  
**Email:** [nctm@wyndhamjade.com](mailto:nctm@wyndhamjade.com) **Website:** <http://www.wynjade.com/nctm12/nctsm>  
**Phone:** (888) 241-8406 - Domestic (972) 349-7476 - International **Fax:** (972) 349-7715

**Send Confirmation to (please print)**

Name \_\_\_\_\_ Affiliation \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_  
 State/Province \_\_\_\_\_ Zip+4/Postal Code \_\_\_\_\_ Country \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Hotel Information**

**All prices quoted here are exclusive of all taxes. The current hotel room tax in Philadelphia is 15.2%;** and is subject to change without notice. Number the hotels in order of preference and then check your preferred accommodation and rate. If your requested hotel is not available, NCSM/NCTM Housing will place you in a comparable hotel.

<u>Hotels</u>	<u>Single</u> <small>(1 person/1 bed)</small>	<u>Double</u> <small>(2 persons/1 bed)</small>	<u>Double/Double</u> <small>(2 persons/2 beds)</small>	<u>Triple</u> <small>(3 persons/2 beds)</small>	<u>Quad</u> <small>(4 persons/2 beds)</small>
_____ <b>Loews Philadelphia Hotel</b> 1200 Market Street, Philadelphia	\$219	\$219	\$244	\$269	\$294
_____ <b>Philadelphia Marriott Downtown</b> 1201 Market Street, Philadelphia	\$249	\$249	\$249	\$249	\$249

**Room Information:** (List names of all persons to occupy room - please print)

<u>NAMES:</u>	<u>DATES:</u>
1. _____	Arrival _____ Departure _____
2. _____	Arrival _____ Departure _____
3. _____	Arrival _____ Departure _____
4. _____	Arrival _____ Departure _____

**NOTE: Both hotels are non-smoking properties.**

I am in need of an **ADA** accessible room. I may need special assistance from the hotel in the event of an emergency.  
 Comments: \_\_\_\_\_

- For upgrades, suites or to reserve a block of rooms, please contact NCSM/NCTM Housing Reservation Center.

**Payment Information**

All hotel reservations must be guaranteed. No reservations will be taken without a guarantee. You may guarantee your reservation with a major credit card, or you may send a check made payable to **NCSM/NCTM Annual 2012 Housing** covering the first night room and tax. Credit cards used for guarantee will be charged after March 28, 2012. **Purchase orders are NOT accepted. If you do not check in on your scheduled arrival date, your credit card will be charged and any deposit will be forfeited by the hotel for a no-show fee. Your reservation will then be canceled and rooms will be on a first come, first serve basis. Please check your confirmation for your hotel's individual cancellation policy.** Should you need to adjust your reservation, please contact the NCSM/NCTM Housing Reservation Center no later than April 16, 2012, 5:00 pm CDT. If you have a last minute change after this date, you will need to call the hotel directly.

**Check enclosed** for \$ \_\_\_\_\_ as a deposit for the first night's lodging, including 15.2% tax, payable to: **NCSM/NCTM Housing 2012**

American Express     Master Card     Visa

\_\_\_\_\_  
 Credit Card Number Exp. Date  
 \_\_\_\_\_  
 Name  
 \_\_\_\_\_  
 Signature (required for credit card payments) Today's Date