

## Planning Professional Development

Answer the following questions as you plan for Professional Development and Learning.


1. What should the participants know and be able to do by the end of the learning experience?
2. What have participants learned previously that connects to the outcomes of the Professional Development? How will the connections be clear to the participants?
3. When will participants apply the learning in the classroom or in their department? What is the expectation?
4. How will participants understand the *why* for the Professional Development and develop strategies for implementation (the *how*)? What will participants explore, discuss, and create? How much time is needed for participants to create artifacts or a plan?
5. How will participants be engaged throughout the Professional Development and share ideas and learning with one another?
6. How will information be shared in preparation for the learning? What is the agenda and what do participants need to bring and be ready to do?

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**REPRODUCIBLE**

**Professional Development Plan:**

<b>Outcomes</b>			
<b>Content/Plan</b>	<b>Time</b>	<b>What are Participants Doing?</b>	<b>Materials Need</b>
<b>Next Steps</b>			

 Visit <https://www.mathedleadership.org/coaching-corner/> to download a free reproducible version of this resource.